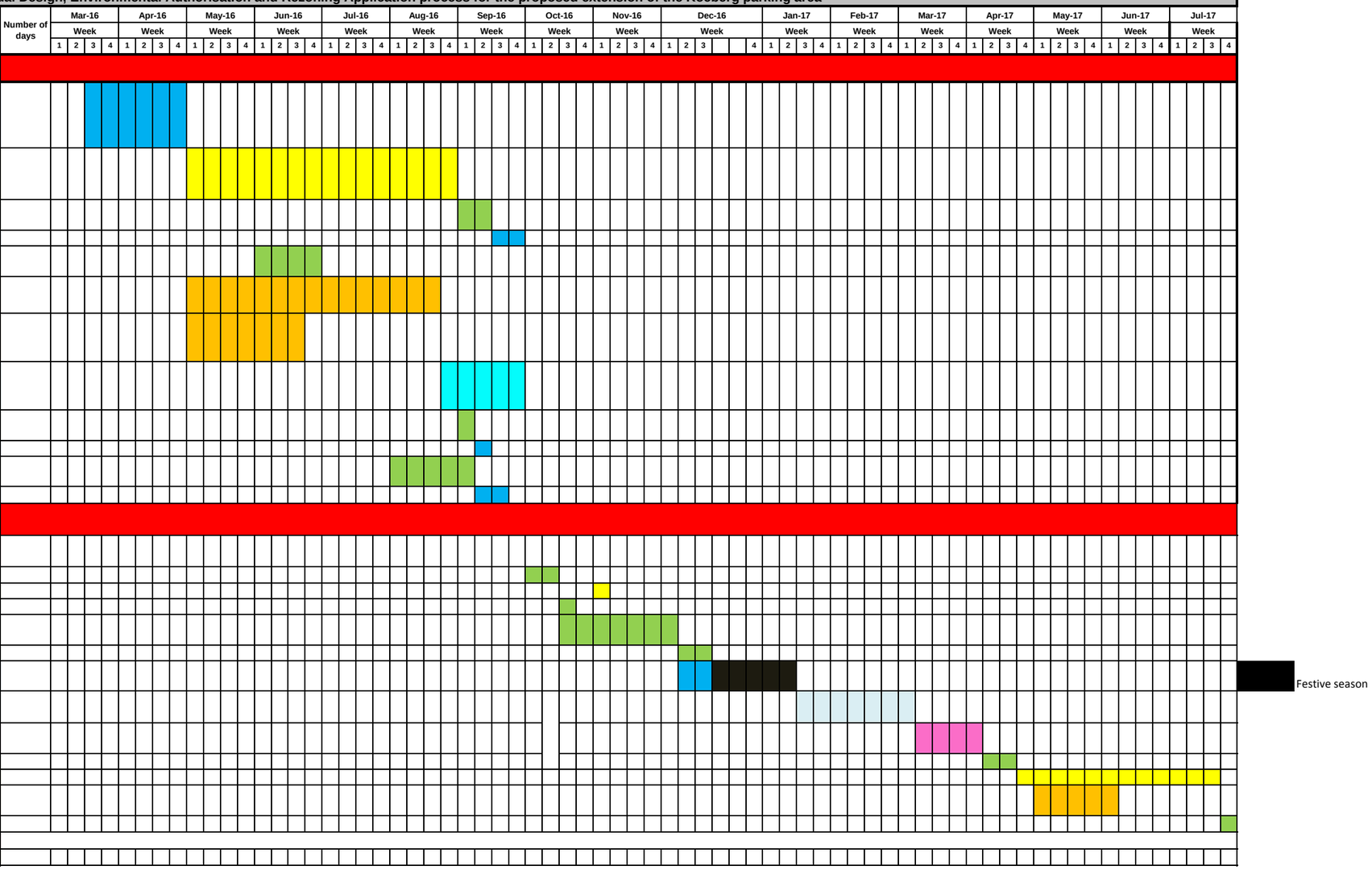
Conceptual Design, Environmental Authorisation and Rezoning Application process for the proposed extension of the Koeberg parking area

Tasks to be performed	Resource	Number of days
Phase 1: Initiation / Pre-application		
Project Inception Phase (data collection and finalise project deliverables)	Client, EAP, Engineering & Town Planning Team	
Pre-consultation with relevant Authorities (DEA, CoCT & HWC)	EAP	
Drafting of IAP notification and Background Information Document (BID)	EAP	
Internal review of BID	EAP + Client	
Notification of potential IAPS - via BID and request for initial comments	EAP	
Engineering Component: Develop Conceptual Design for parking area extension	Engineering Team	
Environmental baseline studies: Heritage & Botanical statements	Environmental Specialist Team	
Heritage Western Cape decision - HIA required	Heritage Specialist	
Drafting of NEMA Environmental Authorisation (EA) Application.	EAP	
Internal review of application form	EAP + Client	
Drafting of Basic Assessment Report (BAR) and Environmental Management Programme (EMPr).	EAP	
Internal review of BAR & EMPr	EAP + Client	
Phase 2: Submission of NEMA EA Application Form, Basic Assessment Report & Rezoning Application		
Timeframes/ Deadlines		
Application lodged with CA	EAP	
CA acknowledgment of receipt	CA	
IAP notification - circulation of BAR & EMPr	EAP	
Commencement of Public Participation Process (PPP) - circulation of BAR & EMPr	EAP	
Amend BAR and address comments received	EAP	
Internal review of BAR & EMPr and Comments & Responses Table	EAP + Client	
Funding approval for TIS	Client	
Completion of a Traffic Impact Statement (as requested by City Cape Town)	Traffic Engineer	
Submit Final BAR & EMPr to CA for decision	EAP	
Decision on EA application	CA	
Submit Rezoning application to CoCT for approval	Town Planning Team	
Notify Regsitered I&APs of decision	EAP	
Phase 3: Appeals Period		
EA appeal period (**IF REQUIRED**)	CA	



EAP - Environmental Assessment Practitioner

CA - Comptent Authority (National DEA)

BAR - Basic Assessment / EIA Report

EA - Environmental Authorisation